

Minutes of the Regular Meeting
of the
West Bridgewater Housing Authority
Held September 13., 2018

A Regular Meeting of the West Bridgewater Housing Authority was held on Tuesday September 13, 2018 at 8:30am in the Director's Office 7 Esther Drive, West Bridgewater MA.

Members Present:

Diane Perry,	Chairperson
Raymund Rogers,	Vice-Chairman
Dennis Packard,	Member/Tenant
John Cruz,	Member

Members Absent:

Paula Bunker,	Treasurer
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Others Present:

Teresa Maloney,	Executive Director
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Pledge of Allegiance: Was led by the Chairperson Diane Perry

New Business:

The Chairperson wanted to explain that the reason the meeting was being held on Tuesday, September 11, 2018 instead of the original day of September 12, 2018 was that the Director had to attend training in 9/12/2018 in Brockton for the new wait list known as CHAMP. New Wait List will begin January 15, 2019.

Review and approve the Minutes of the August 8, 2018. Motion made by D/Packard to accept the minutes of August 8, 2018 as read, seconded by R/Rogers. So, Voted

Review and approve the Accountant's Report of August 28, 2018. Motion made by D/Packard to accept the Accountant's Report of August 28, 2018. Seconded by R/Rogers. So, Voted

Review and Approve Bills paid through September 11, 2018. Motion made by J/Cruz to accept the bills as presented, seconded by R/Rogers.

A copy of the Maintenance Policy previously sent to the Members for their review/updates if needed. Vice-Chairman Rogers, stated that he recommended two updates be added to the current policy.

AUTOMATIC REVIEW

This policy will be automatically reviewed by the Board of Commissioners on a yearly basis and changes or updates made as needed. Nothing in this section shall prevent a change or update at any other time as voted by the Board of Commissioners.

Work Orders that have been moved to Deferred Maintenance shall be summarized in a report from the Executive Director every six months to the Board of Commissioners.

Motion made by J/Cruz to amend the current Maintenance Policy adding the recommendation by R/Rogers seconded by D/Packard. So, Voted

Executive Director Report:

New CHAMP Wait List will begin January 15, 2019

PMR inspection by DHCD will be held on 9/19/2018

Sink Hole in drive way taken care of

Paper Wasps in Building 1-E, called Burgess Pest Management for Problem, housing had to put tenant up in hotel for the night

Leak 4-G

Old Business:

Window sill repairs/replacement will commence this week

Tenants Participation:

Correspondence/Update:

Adjourn:

Motion made by J/Cruz to adjourn at 9:34am, seconded by R/Rogers. So, Voted

Respectfully Submitted

Teresa Maloney
Executive Director